

https://thezenwellnessresort.com/job/laundry-manager/

# Laundry Manager

### **Description**

Laundry manager provides training to all employees in areas of cleaning procedures, best practices, safety, the use of all tools and chemicals, and on all disposable supplies.

- · Optimizing operations for efficiency and quality.
- Managing staff through training and supervision.
- · Controlling costs and inventory.
- Ensuring high standards of cleanliness, hygiene, and safety.
- A key goal is to manage all aspects of the laundry department to support the overall business objectives of the organization.

#### Responsibilities

**Supervise daily operations:** Oversee the entire laundry process, from sorting and washing to folding and delivery, to ensure a smooth workflow.

**Maximize efficiency:** Implement processes to improve the speed and effectiveness of laundry services.

**Maintain equipment:** Ensure all laundry equipment is in good working order through regular inspection and maintenance, coordinating with engineering when needed.

**Monitor and report:** Track production levels and create reports on the department's activities, output, and performance.

### Quality and safety objectives

**Ensure high standards:** Maintain top-level cleanliness, hygiene, and quality in all laundry, including linens and uniforms.

**Implement safety protocols:** Enforce health, safety, and hygiene standards and ensure compliance with all relevant guidelines, such as OSHA.

**Handle complaints:** Address customer concerns promptly and professionally to ensure satisfaction.

# Financial and inventory objectives

**Manage budgets:** Prepare and manage the department's budget to control costs and maximize return on investment (ROI).

**Control inventory:** Maintain adequate stock levels of all laundry supplies and chemicals and manage linen and uniform inventory.

Prevent loss: Implement measures to prevent loss and theft of company assets.

### Staff and leadership objectives

# Hiring organization

The Zen Wellness Resort

## **Employment Type**

Full-time

#### Reporting to

Housekeeping Manager

#### Job Location

Aswan Western Agricultural Road, 1252031, New Aswan City, Egypt

# **Date posted**

November 4, 2025

**Manage staff:** Supervise, schedule, train, and develop the laundry staff to improve their skills and effectiveness.

**Promote teamwork:** Foster a positive and collaborative working environment within the department.

**Support overall goals:** Work with other departments and management to achieve the organization's overall goals.